

CHANDIGARH ADMINISTRATION
HOME DEPARTMENT
NOTIFICATION

The ----- 2017

No _____ In exercise of the powers conferred by the proviso to article 309 of the constitution of India, Ministry of Home Affairs Notification GFR No. 3267 dated the 1st November 1966, the Administrator, Union Territory, Chandigarh hereby makes the following rules further to amend the Chandigarh Administration, Zila Sainik Welfare Office (Group 'C'- Non Gazetted Ministerial Posts) Rules, 2013:-

1. These rules may be called the Chandigarh Administration Zila Sainik Welfare Office (Group 'C'- Non Gazetted Ministerial Posts) (3rd Amendment) Rules, 2017.
2. They shall come into force on the date of their publication in the Official Gazette.
3. In the Chandigarh Administration, Zila Sainik Welfare Office (Group 'C' – Non Gazetted Ministerial Posts) Rules, 2013 (hereinafter referred to as said rules), In the Annexure appended thereto, for the post of :-

(i) Clerk

In Column No. 5 under the heading whether selection posts or non selection posts

Selection by written exam and practical merit

In Old Column No 7 and New Column No. 6 under the heading Age for Direct Recruitment

Between 18 to 37 years

In Old Column No. 8 and New Column No. 7 under the heading education and other qualification required for direct recruitment

Graduation or its equivalent. Should be ex-serviceman in receipt of Defence Pension. Proficiency in operation of Computer* and a speed of 35 words per minutes in English typing is essential.

Note* A course from National Institute of Electronics and Information Technology (NIELIT) or equivalent Institute as per DOP letter dated 21.04.2016 is mandatory.

In Old Column No. 10 and New Column No. 9 under the heading period of probation (if any)

Three Years

(ii) Field Investigator

In Column No. 5 under the heading whether selection posts or non selection posts

Selection by written exam and practical merit

In Old Column No 7 and New Column No. 6 under the heading Age for Direct Recruitment

Between 18 to 37 years

In Old Column No. 8 and New Column No. 7 under the heading education and other qualification required for direct recruitment

Graduation or its equivalent. Should be ex-serviceman in receipt of Defence Pension. Proficiency in operation of Computer* and a speed of 35 words per minutes in English typing is essential.

Note* A course from National Institute of Electronics and Information Technology (NIELIT) or equivalent Institute as per DOP letter dated 21.04.2016 is mandatory.

In Old Column No. 10 and New Column No. 9 under the heading period of probation (if any)

Three Years

(iii) Welfare Organiser

In Column No. 5 under the heading whether selection posts or non selection posts

Selection by written exam and practical merit

In Old Column No 7 and New Column No. 6 under the heading Age for Direct Recruitment

Between 18 to 37 years

In Old Column No. 8 and New Column No. 7 under the heading education and other qualification required for direct recruitment

Graduation or its equivalent. Should be ex-serviceman in receipt of Defence Pension. Proficiency in operation of Computer* and a speed of 35 words per minutes in English typing is essential.

Note* A course from National Institute of Electronics and Information Technology (NIELIT) or equivalent Institute as per DOP letter dated 21.04.2016 is mandatory.

In Old Column No. 10 and New Column No. 9 under the heading period of probation (if any)

Three Years

(iv) Driver

In Column No. 5 under the heading whether selection posts or non selection posts

Selection by written exam and practical test merit

In Old Column No 7 and New Column No. 6 under the heading Age for Direct Recruitment

Between 18 to 37 years

In Old Column No. 8 and New Column No. 7 under the heading education and other qualification required for direct recruitment

Matric or its equivalent. Should be ex-serviceman (Driver Trade in Defence) in receipt of Defence Pension. Should have HMV Licence.

In Old Column No. 10 and New Column No. 9 under the heading period of probation (if any)

Three Years

Appendix-I**Recruitment Rules Group 'C' Posts – Zila Sainik Welfare Office.**

Name of Post	No of Posts	Classification	Scale of Pay ()	Whether selection post or non - selection post	Age of direct recruitment	Education and other qualification required for direct recruitments	Whether age and education qualification prescribed for direct recruits will apply in the case of promote	Period of probation (if any)	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancy to be filled by various methods	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/ deputation/transfer to be made	If a DPC exists what is its composition (Group 'C')	Circumstances in which Union Public Service Commission to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Clerk	* 03(2017) *Subject to variation depend on work load	General Central Civil Services (Group'C') Ministerial	Rs 10300-34800+ GP Rs 3200	Select-ion by written exam and practical merit	Between 18 to 37 years (relaxable for ex-servicemen of upper age limit by the length of military service + 3 years	Graduation or its equivalent. Should be ex-serviceman in receipt of Defence Pension. Proficiency in operation of Computer* and a speed of 35 words per minutes in English typing is essential. Note:-* A course from National Institute of Electronics and Information Technology (NIELIT) or equivalent Institute as per DOP letter dated 21.04.2016 is mandatory.	Not Applicable	Three Years	By Direct Recruitment (100%)	Not Applicable	Not Applicable	Not Applicable

Appendix-I contd

1	2	3	4	5	6	7	8	9	10	11	12	13
Field Investigator	*1(2017) *Subject to variation depend on work load	General Central Civil Services Group 'C' – Non Gazetted Ministerial	Rs 10300-34800+ GP Rs 3200	Selection by written exam and practical merit	Between 18 to 37 years (relaxable for ex-servicemen of upper age limit by the length of military service + 3 years Applicable	Graduation or its equivalent. Should be ex-serviceman in receipt of Defence Pension. Proficiency in operation of Computer* and a speed of 35 words per minutes in English typing is essential. Note:-* A course from National Institute of Electronics and Information Technology (NIELIT) or equivalent Institute as per DOP letter dated 21.04.2016 is mandatory.	Not Applicable	Three Years	By Direct Recruitment (100%)	Not Applicable	Not Applicable	Not Applicable

Appendix-I contd

1	2	3	4	5	6	7	8	9	10	11	12	13
Welfare Organiser	*1(2017) *Subject to variation depend on work load	General Central Civil Services Group 'C' – Non Gazetted Ministerial	Rs 5910- 20200+G P Rs 2400	Selection by written exam and practical merit	Between 18 to 37 years (relaxable for ex- servicemen of upper age limit by the length of military service + 3 years Applicable	Graduation or its equivalent. Should be ex- serviceman in receipt of Defence Pension. Proficiency in operation of Computer* and a speed of 35 words per minutes in English typing is essential. Note:-* A course from National Institute of Electronics and Information Technology (NIELIT) or equivalent Institute as per DOP letter dated 21.04.2016 is mandatory.	Not Applicable	Three Years	By Direct Recruitment (100%)	Not Applicable	Not Applicable	Not Applicable

Appendix-I contd

1	2	3	4	5	6	7	8	9	10	11	12	13
Driver	*1(2017) *Subject to variation depend on work load	General Central Civil Services Group 'C' – Non Gazetted Ministerial	Rs 5910-20200+ GP Rs 2400	Selection by written exam and practical test	Between 18 to 37 years (relaxable for ex-servicemen of upper age limit by the length of military service + 3 years Applicable	Matric or its equivalent. Should be ex-serviceman (Driver trade in Defence) in receipt of Defence Pension. Should have HMV licence.	Not Applicable	Three Years	By Direct Recruitment (100%)	Not Applicable	Not Applicable	Not Applicable

